

Adopted March 2013



GREEN CONCESSIONS POLICY

CHICAGO
O'HARE & MIDWAY
INTERNATIONAL AIRPORTS



LETTER FROM
Commissioner
Rosemarie S. Andolino


The Chicago Department of Aviation (CDA) fully embraces sustainability, with a strong commitment to incorporating the best environmental, social and economic practices at both O'Hare and Midway International Airports. Going green at Chicago's airports is part of our core mission and is embedded into our culture at the CDA.

Under the leadership of Mayor Rahm Emanuel, the CDA plays an important role in advancing the City's objective to enhance environmental and economic prosperity for Chicago and the region, and we have aligned our vision to mutually benefit our airports and Chicago as a whole. As part of our continuous improvement and expansion of our sustainability goals, we have adopted a new Green Concessions Policy. This policy is intended to provide our concessionaires with guidance and standards for providing a more customer-friendly environment and experience that is healthier for passengers, employees and the environment.

Over the past several years, we have worked with our tenants to develop a "Green Airplane Rating" system specifically for airport concessions and tenants. Part of our renowned Sustainable Airport Manual, the rating system has been successfully adopted by numerous concessionaires at O'Hare and Midway.

No later than the end of 2013, all concessionaires at O'Hare and Midway International Airports are required to adopt and have fully implemented this policy.

We will keep challenging ourselves and capitalize on opportunities to make our airports even greener, and to lead by example in the global aviation industry and beyond.

Sincerely,

Rosemarie S. Andolino
Commissioner
Chicago Department of Aviation

GREEN CONCESSIONS POLICY

CHICAGO DEPARTMENT OF AVIATION

The Chicago Department of Aviation embraces the best possible environmental, social, and fiscally responsible practices to enhance the quality of life and complement the overall mission and goals of the City of Chicago. The Sustainable Airport Manual® (SAM) is an integral part of Chicago's ongoing efforts toward implementing more environmentally sustainable buildings and civil infrastructure, incorporating best practice guidance for planning, operations and maintenance of all City airport facilities and functions, and those of its tenants.

The purpose of the SAM is to integrate airport-specific sustainable planning and practices early in the design process, through planning, construction, operations, maintenance and all airport functions with minimal impact to schedule or budget. Projects that successfully incorporate sustainability are awarded a "Green Airplane Rating" by the CDA, and more than 125 projects have been rated to date. The SAM is available at www.airportgoinggreen.org/SAM.



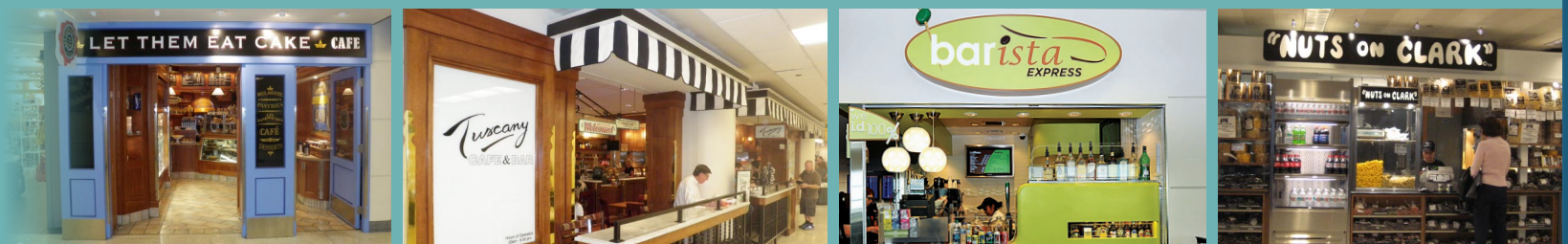
In 2011, CDA unveiled the Green Airplane Rating system for Concessions and Tenants, and since then several of the most aggressive concessionaires at O'Hare and Midway have achieved a rating for their restaurants. We are confident the core elements of the rating system are attainable by all of our concessions, and beginning in 2013, will require that all airport concessionaires adopt the Green Concessions Policy for their stores.

CDA is committed to providing a customer-friendly environment and experience that is healthy for passengers, employees and the environment. To assist concessionaires in adopting CDA's Green Concessions Policy, the Chicago Department of Aviation has developed the [CDA Guide to Green Concessions Operations](#).

Effective June 1, 2013, all concessionaires are required to submit a detailed plan for adopting the "Green Concessions Policy" into their operation and activities. By this date, each concessionaire shall submit their individual plans, addressing each of the points in the [CDA Guide to Green Concessions Operations](#), to cdasustain@cityofchicago.org.

Effective December 31, 2013, all concessionaires are required to be in full compliance with CDA's Green Concessions Policy and accompanying [CDA Guide to Green Concessions Operations](#). If a concessionaire feels it will not be able to meet a particular aspect of the policy by December 31, it must explain in writing why compliance is not possible, and must provide an alternate schedule for compliance as part of its plan, described above.

Beginning January 1, 2014, the CDA will begin to conduct audits of concessionaire activities to review compliance with CDA's Green Concessions Policy and accompanying "CDA Guide to Green Concessions Operations". Any tenant or concessionaires found not to be in full compliance, as determined at the sole discretion of the CDA, will be subject to financial penalties, and may not receive extensions to their lease agreements.



CDA GUIDE TO GREEN CONCESSIONS OPERATIONS

The Chicago Department of Aviation has developed a “Guide to Green Concessions Operations” which mandates that all existing and future concessionaires comply with each of the following requirements as listed below:



1. Ban polystyrene foam (Styrofoam) for all disposable consumer packaging.

Replace with high recycled content paper or bio-based, biodegradable plastic packaging, food or beverage containers¹ that meet one or more of the following standards:

- » ASTM D 6400;
- » ASTM D 6868;
- » Biodegradable Products Institute (BPI); or
- » Cedar Grove

¹ Hot and cold cup lids are exempt from this requirement until July 1, 2014.

2. Ban all petroleum-based plastic bags, including trash and take-out bags.

Replace with high recycled content paper or bio-based, biodegradable plastic bags that meet one or more of the following standards:

- » ASTM D 6400;
- » ASTM D 6868;
- » Biodegradable Products Institute (BPI); or
- » Cedar Grove

3. Ban all petroleum-based plastic disposable consumer utensils, including forks, spoons, knives, and straws.

Use nondisposable utensils where feasible. If not, replace disposables with high recycled content paper, bio-based, biodegradable plastic that meet one or more of the following standards:

- » ASTM D 6400;
- » ASTM D 6868;
- » Biodegradable Products Institute (BPI); or
- » Cedar Grove

4. Source separate all solid waste refuse into, at a minimum, the following three waste types.

Provide designated receptacles and an area for the collection of this waste.

- » **RECYCLABLE ITEMS:** Cardboard, clean paper, glass, metals, plastics
- » **COMPOSTABLE ITEMS:** Food waste, soiled paper products, compostable foodware as certified per Item #1 above
- » **NON-RECYCLABLE OR COMPOSTABLE REFUSE:** Any residual waste that cannot be recycled or composted

5. Procure only green cleaning and hygiene products and soaps that meet one or more of the following standards as allowed by federal, state, and or local Public Health Codes:

- » GreenGuard
- » Green Seal
- » Ecologo
- » Others as approved by the CDA, where applicable

6. Procure sustainable foods that equal 5% by 2014, 20% by 2015, and 30% by 2016 of total food, health, and cosmetic products (by cost) purchased that meet one or more of the following criteria:

- » Antibiotic free, no added hormones, or non-genetically modified organisms (GMO), animals and animal products
- » Free-range, cage-free or grass fed animals or animal products
- » USDA National Organic Program Certified
- » Food Alliance Certified
- » Rainforest Alliance Certified
- » Protected Harvest Certified
- » Fair Trade
- » Marine Stewardship Council’s Blue Eco-Label
- » Blue Ocean Institute Seafood Guide
- » Shedd Aquarium “Rite Bite Partner” listed
- » Monterey Bay Aquarium “Green” listed
- » International Organic Standard (IOS) 2008 – Natural & Organic Cosmetic Standard
- » Locally harvested within 250 miles of Chicago
- » Others as approved by CDA, where applicable



7. Procure recycled content paper for office/printing uses that has a minimum recycled content of 100%.

8. Donate surplus food.

Concessionaires are required to establish a plan for surplus food donation to be phased-in over a three-year period, with at least 30% of all surplus food donated in 2014; at least 60% in 2015; and at least 90% in 2016; with an ultimate goal of 100% of all surplus food donated beyond 2016, if possible. Concessionaires may donate to the USO or through the Food Donation Connection, or to other charitable organizations.

9. Achieve a Green Airplane Rating through the Sustainable Airport Manual (SAM).

All concessionaires are subject to the SAM (current version) Concession & Tenants – Daily Operations chapter and reporting checklists on an annual basis as may be required by the Department of Aviation.

The SAM Concessions & Tenants Chapter is designed to certify the sustainability of concessions and tenant activities, including daily operations as well as design and construction of new or remodeled facilities within the terminals and other areas on airport property. Concessionaires are required to achieve “Leader” status for daily operations, as outlined in the SAM as applicable.

The SAM Concessions & Tenants Operations & Maintenance Section is available at www.airportsgoinggreen.org/SAM/CT/.